利茲華人中文學校
Leeds Chinese Community School
Registered Charity Number 516097

Language Classes Tuition Fee Policy

Registration and School Start Date

- Student registration officially **opens in mid-June**.
- We encourage early registration and payment to secure a place and avoid the £20 admission fee.
- The new school year begins on the second Sunday of September for children's classes. Adult classes will start on the first Sunday of October.

General

- Fees are charged annually and may subject to inflationary increases each year.

Administration Fee

- A **£20 administration fee** applies to all registrations and is non-refundable
- Parents who register and make full payment **before 15th August** will **not need to pay £20 administration fee**.

Tuition Fee Discounts

1- Enrolled in both Mandarin and Cantonese classes

40% off the tuition fee of the second class per student. The discount applies only to the lower tuition fee, where applicable.

2- Enrolling THREE or more siblings

10% discount on the tuition fee for the third student. The discount applies only to the lower tuition fee, where applicable.

3- Late Registration

- After the Christmas holiday: 10% discount on the full tuition fee, plus a £20 administration fee.
- After the Spring half-term: 20% discount on the full tuition fee, plus a £20 administration fee.

Registration Cut-off

- We do not accept new student registrations after the Easter Holiday.
- However, prospective students are welcome to attend a trial lesson (subject to availability).

Language Class Cancellation and Refund Policy

- Withdrawal within the first 2 weeks: Full refund of the tuition fee paid
- Withdrawal before the Autumn half-term: 2/3 refund of the tuition fee paid
- Withdrawal before the Christmas holiday: 1/2 refund of the tuition fee paid
- Withdrawal after the Christmas holiday: No refund

✱ Additional Notes

- These discounts do not apply to any activity classes.
- Discounts apply only to the tuition fee and do not include books fee, administration fees, or other materials.
- Registration is considered complete only after full payment has been received.
- All dates follow the school's academic calendar.
- Refunds do not apply to the admission fee, book fees, or other materials.